



Direct Deposit Form

Employee Name: _____

Social Security Number: _____ - _____ - _____

I would like my wages deposited to the following financial institution(s) account(s):

___ Checking/Money Market
(Please attach voided check)

___ Savings
(Please attach Bank Letter or Specification Sheet)

Bank Name: _____

Bank Name: _____

I wish to deposit (Please mark one)

I wish to deposit (Please mark one)

___ Entire Pay

___ Entire Pay

___ Specific Dollar Amount \$

___ Specific Dollar Amount \$

Electronic Pay Stubs

TeamPersona now offers the ability to access your pay stubs online. By California State Law you have the right to opt-out of this benefit. Please initial the appropriate statement below.

___ I authorize TeamPersona to electronically generate my paystubs for my records

___ I would like to opt-out of the Electronic Paystub Service at this time, and request that all paystubs be kept in paper form to be mailed to the address on record with TeamPersona.

I _____ hereby authorize TeamPersona (Persona) to deposit any amounts owed me by initiating credit entries to my account at the financial institution(s) indicated above. Further, I authorize the financial institution(s) to accept and credit any credit entries indicated by Persona to my account. In the event that Persona deposits funds erroneously into my account, I authorize Persona to debit my account for an amount not to exceed the original amount of the erroneous credit.

This authorization is to remain in full force and effect until Persona and the financial institution(s) have received notice from me of its termination in such time and in such manner as to afford Persona and the financial institution(s) a reasonable opportunity to act on it.

Signature: _____

Date: _____